

Perrysburg Town Board

Minutes of the Regular Monthly Meeting of the Town Board, Town of Perrysburg, Cattaraugus County, NY, November 9, 2020 at the Town Hall

PRESENT: Dennis Parker, Town Supervisor • Richard Gabel, Councilman • Andy Lord, Councilman • Michael Becker, Councilman

ALSO PRESENT: Tamara A Utley, Town Clerk
Dan Stang, Highway Supt.
Kirk Trumpore, Gowanda Water Dept.
Mike Sternisha
Lisa Towne

Supervisor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance

GOOD OF THE COMMUNITY - None

PUBLIC COMMENTS/QUESTIONS: None

MINUTES OF THE PREVIOUS MEETINGS:

Motion by Councilman Gabel, second by Councilman Becker to approve minutes as submitted

- September 14
- October 5
- October 19
- November 5

GABEL – AYE BECKER – AYE PARKER – AYE LORD - ABSTAIN

REPORTS:

Building & Code Enforcement Officer: one building permit renewed, no new permits issued

Planning/Zoning Board Report: Board will meet on November 18th

Assessor's Report: Assessing Team completed a lot of training this fall, corresponded with several property owners about assessments, tax bills, and exemptions, eight property transfers for the month of September

Water Dept. Report: Perrysburg processed 1,775,000 gallons for a monthly average of 57,259 gallons. Eleven UFPO, five work orders. Work on heaters in filter plant. Pump for well on Route 39 in need of repair
Versailles used 161,600 for an average of 5,213 gallons per day. Inquiry from Versailles resident about extending water line to his home outside of the district

Sewer Report: Waiting for additional flowmeter quotes

Highway Supt. Report: Sand hauled, mixed with salt, shed is full; trucks set up for winter, all trucks undercoated, working on #1 truck and loader, installing driveway pipes, doing tree work, putting things away for winter. Need to provide NYSDOT with a written contingency plan to ensure that NYSDOT roads would be maintained, pursuant to the contract, should a COVID-19 outbreak occur amongst highway employees. Supervisor Parker inquired about the plowing of Indian Hill Road – Highway Supt. Stang reported that he is continuing to work with NYSDOT, Seneca Nation and engineers

Justice Report: Closed 22 V/T cases and 4 penal law cases, reported \$3048 to the State Comptroller

Town Clerk Report: Collected \$3725.75 for October. \$1476.83 is the amount paid to the Town Supervisor; Department heads asked to box and label 2020 records using the newly adopted LGS-01 Retention and Disposition Schedule. Sexual harassment training is required annually, please provide proof to the Town Clerk for file

Dog Control Officer's Report: None

Supervisor's Report: Signed checks, did banking, completed paperwork; the Supervisor's financial report prepared by Bahgat & Laurito-Bahgat is on file in the Town Clerk's office

CORRESPONDENCE

1. Cattaraugus County DPW Multi-Jurisdictional Hazard Mitigation Plan: full, updated draft of the plan is now available for review and comment at www.CattaraugusCountyHMP.com/draft-documents-for-review
2. Association of Towns Virtual Training Webinars for November & December
3. Quote from Koester for flow meter
4. Michael Sternisha – letter of interest and resume for Town Board vacancy
5. Lisa Towne – letter of interest and resume for Town Board vacancy
6. David Swift – town board vacancy comments

OLD BUSINESS

Discussion about the draft Master Plan, need clarification on the Right to Farm Community designation that is currently included in the draft; table until next month

NEW BUSINESS

Motion by Councilman Gabel, second by Councilman Lord to appoint Rich Pecnik to the Town Planning/Zoning Board to fill vacancy

GABEL – AYE LORD – AYE BECKER – AYE PARKER – AYE

ABSTRACT #12 of 2020, Vouchers #410-448 – Audit of Claims

General Fund Townwide	A	\$ 13,009.72		
Highway Fund Townwide	DA	\$ 12,863.10		
Gowanda Prospect St. Water	GW	\$ 30.00		
Capital Projects Fund	H	\$ -		
Central Water	PW	\$ 3,666.59		
Street Lighting	SL	\$ 287.45		
Special Residential	SR	\$ 3,654.33		
Special Sewer	SS	\$ 129.02		
Versailles Water	VW	\$ 458.25		
Total:		\$ 34,098.46		

Totals from each fund were read by the Town Clerk. Motion by Councilman Becker, second by Councilman Gabel to pay all audited vouchers #410-448 in the amount of \$34,098.46

BECKER - AYE GABEL - AYE LORD - AYE PARKER - AYE

7:40 p.m. motion by Supervisor Parker, second by Councilman Lord to go into Executive Session to discuss matters leading to the appointment of an individual; Town Clerk invited to stay

PARKER – AYE LORD – AYE BECKER – AYE GABEL – AYE

8:11 p.m. motion by Supervisor Parker, second by Councilman Becker to return to regular session.

Motion by Councilman Lord, second by Councilman Becker to appoint Lisa Towne to the Town Board vacancy

LORD – AYE BECKER – AYE GABEL – AYE PARKER – NAY

8:13 p.m. motion by Councilman Becker to adjourn

Respectfully Submitted,

Tamara A. Utley, Town Clerk