

Perrysburg Town Board

Minutes of the Regular Monthly Meeting of the Town Board, Town of Perrysburg, Cattaraugus County, NY, May 13, 2019 at the Town Hall

PRESENT: Jennifer Dabolt, Town Supervisor • Richard Gabel, Councilman • Dennis Parker, Councilman • Andy Lord, Councilman/Deputy Town Supervisor • Michael Becker, Councilman

ALSO PRESENT: Tamara A Utley, Town Clerk
Dan Stang, Highway Supt.
Jody Shaw, Historian
Dick Gernatt
Tim Mesch
Mary Stuhr
Jake Hansen-Ivett, Gowanda Water Dept.

Supervisor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance

GOOD OF THE COMMUNITY: Perrysburg Fire Dept. Chicken BBQ – May 18th
St Joseph Church Drive thru Chicken BBQ May 19th

PUBLIC COMMENTS/QUESTIONS: None

MINUTES OF THE PREVIOUS MEETING: Motion by Councilman Becker, second by Councilman Lord to accept the minutes of the previous meeting as submitted

REPORTS:

Historian: Jody reported that she has new volunteers. Several people writing books about JN Adam Campus and contact Jody. Genesee Community College has started a program for students who want to volunteer in small town museums – Jody has signed up for any interested student volunteers. Cattaraugus County Museum Day June 15th. Internet not working on Historian Computer, will the Town pay the computer bill from general fund instead of from the Historian's contractual? Supervisor Dabolt will talk with Town Bookkeeper.

Planning & Zoning Board: Still working on Town Masterplan

Code Enforcement Officer: Report is on file in the Town Clerk's office; each Board Member provided with a copy. Councilman Gabel reported that he received a complaint from an individual regarding empty dumpster violation by the Code Enforcement Officer; Councilman Gabel feels the violation is too picky. Supervisor Dabolt reported that the Code Enforcement Officer is doing his job.

Assessor's Report: Board of Assessment Review is scheduled for May 22, 2019 from 4-8pm. The Real Property file is frozen until July 1st. No changes can be made unless authorized by the Board of Assessment Review (BAR).

School Tax Relief (STAR) Exemption vs. Check program:

- Basic Star Exemption program adjusted gross income level is limited to \$250,000
- Basic Star Check program adjusted gross income level is limited at \$500,000

If you are over the \$250,000/year income level and are in the Basic Star Exemption program you should change to the Check program. I will leave the proper forms in the office on May 15th.

Water/Sewer Dept. Report: Jake reported that they completed all meter reads, processed four (4) work orders: a final read, a water shut off and water leak. Councilman Gabel inquired about the corner lot at Route 39 and Peck Hill Road – there may be a leak. Resident inquiry for water hook up – refer to the Town Water Law; Jake reported that he is in school, Sean is out for six weeks and Kirk is the only man there at this time.

Highway Supt. Report: Trucks tore apart from winter; plows/wings/frames chipped & painted; Mowing/brush cutting roadsides ongoing; spring cleanup completed; as weather changes, skid paving will start.

Prospect Street Project: Signage was put out to bid – there were no bids received. Highway Superintendent working with Consulting Group on coordinating the detour signage for the project – Town Highway Department will install and maintain the 258 signs except the signs on the SNI Reservation. Prospect Street will be closed from June 3rd thru September 15th.

Justice Report: Justice Dankert closed 15 V/T cases and 2 Penal Law cases. Total reported to the State Comptroller is \$2017

JCAP Grant: Letter from Justice Dankert to the Town Board, the JCAP grant does not cover the entire cost of 3 fireproof filing cabinets. Justice Dankert contacted the State to ask if she could purchase 2 filing cabinets but was informed the JCAP is an assistance program and the money must be spent as requested and the Town will have to pick up the difference. Justice Dankert is asking the Town Board to spend \$3011.

Motion by Councilman Becker, second by Councilman Lord to approve the request by Justice Dankert to spend \$3011 for the purpose of purchasing 3 fireproof filing cabinets.

ALL AYE MOTION CARRIED

Dog Control Officer's Report: There is no report this month. Supervisor Dabolt reported that if Kathy Hagner, DCO has nothing to report she does not submit a monthly report to the Town Board.

Supervisor's Financial Report prepared by Bahgat & Laurito-Bahgat: On file in the Town Clerk's office

Town Clerk Report: Town Clerk collected \$1932 for the month of April. \$834.08 was the town portion paid to the Supervisor. Two letters were sent to the NYS DOT; the first letter was in regard to the lack of attention to the poor condition of Route 39 in the Town, the second was to ask for a study of the Route 39 &

County Route 58 intersection and asked for a blinking light to be installed at that location. Town Clerk attended the NYS Comptroller Seminar in the Town of Boston where four (4) sessions were covered "What to Expect from an OSC Auditor", "Fraud Prevention and Detection", "Policies and Procedures for Managing Your Municipality/District" and "Board Audit of the Chief Fiscal Officer". I have signed up to attend the 2 day Town Finance School in Ellicottville on May 16 & 17th. It will be presented by the NYS Comptroller's Office and the Association of Towns. Each Board Member was presented with the School Agenda. Thank you to the Town Board for allowing me the opportunity to attend the NYS Town Clerk's Conference and the Local Government Conference at Houghton College. There is always valuable information that I bring home and put into effect in the office. I have provided the Board with a copy of the State Clerk Conference Program. The Annual Water Quality Report for Central and Versailles has been mailed to the Water District customers, they will be posted on the website and are posted on the official sign board at the Town Hall. The Prospect Street AWQR was provided by the Village of Gowanda, Town Clerk mailed Gowanda report to Prospect Street water district customers.

Introduced by Councilman Becker, second by Councilman Parker

RESOLUTION #12 OF 2019 – TOWN CLERK ATTEND 19TH ANNUAL TOWN FINANCE SCHOOL

BE IT HEREBY RESOLVED that the Town Clerk attend the 19th Annual Town Finance School May 16th & 17th in Ellicottville at a cost not to exceed \$225. The School is co-sponsored by the Association of Towns and the Office of the State Comptroller.

ALL AYE

MOTION CARRIED

CORRESPONDENCE:

- Assemblyman Joseph Giglio - CHIPS funding allocation for Town of Perrysburg \$86,540.62 and PAVE-NY Aid \$19,753.76. 2019-20 Enacted Budget does not provide any funding for the Extreme Winter Recovery Program. PAVE-NY is in its fourth and final year.
- NYS DOT response to Town from Regional Director Frank Cirillo – the DOT has initiated a safety evaluation to review the Town's request for a flashing signal at Route 39 and County Road #58 Intersection
- NYS DOT response to Town from Regional Director Frank Cirillo – Route 39 through Perrysburg – this stretch in Cattaraugus County is on the Vendor Placed Paving Program candidate list and will be addressed as funding allows. Deer carcasses – when calls are received maintenance crews go out as soon as practical to remove them.

OLD BUSINESS

Discussion about the pending Sewer Agreement between Perrysburg and Village of Gowanda; Town Clerk is retyping the Agreement that will address a number of issues. Board Members and Town Attorney will receive a copy before it is given to the Village for adoption.

Supervisor Dabolt has addressed issues concerning reporting requirements for sewer leak

BOARD MEMBER COMMENTS

Councilman Gabel reported that the air conditioners are installed in the 2 court rooms and reported that Dana Towne can start on the remainder of the Town Hall project in four to six weeks and Dana will look at the window in the court room and possibly replace it while he is working here.

Supervisor Dabolt reported that the Town Hall grant money should be coming any time.

ABSTRACT #4 of 2019, Vouchers #173-217 – Audit of Claims

General Fund Townwide	A	\$ 9,454.90		
Highway Fund Townwide	DA	\$ 3,336.17		
Gowanda Prospect St. Water	GW	\$ 124.36		
Capital Projects Fund	H	\$ 4,136.74		
Central Water	PW	\$ 2,533.33		
Street Lighting	SL	\$ 540.69		
Special Residential	SR	\$ 1,182.88		
Special Sewer	SS	\$ 13,342.04		
Versailles Water	VW	\$ 575.88		
Total:		\$ 35,226.99		

Totals from each fund were read by the Town Clerk. Motion by Councilman Gabel, second by Supervisor Dabolt to pay all audited vouchers # 173 thru #217 in the amount of \$35,226.99

GABEL - AYE DABOLT - AYE PARKER- AYE LORD - AYE BECKER - AYE

7:57 pm Motion by Supervisor Dabolt, second by Councilman Lord to adjourn

Respectfully Submitted,

Tamara A. Utley, Town Clerk