

## Perrysburg Town Board

Minutes of the Regular Monthly Meeting of the Town Board, Town of Perrysburg, Cattaraugus County, NY, October 19, 2020 at the Town Hall

**PRESENT:** Dennis Parker, Town Supervisor • Richard Gabel, Councilman • Andy Lord, Councilman •

**BY PHONE:** Michael Becker, Councilman October 2020: Governor Andrew M. Cuomo extends suspension of in-person meeting requirement of Open Meetings Law until November 3 in Executive Order 202.67

**ALSO PRESENT:** Tamara A Utley, Town Clerk  
Dan Stang, Highway Supt.  
Jody Shaw, Historian  
Kirk Trumpore, Gowanda Water Dept.  
Lisa Towne  
David Swift  
Jim Musacchio entered 7:40 p.m.

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Supervisor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance

**GOOD OF THE COMMUNITY:** no Halloween parade this year; Town trick or treat hours on October 31<sup>st</sup> are 5-7 pm

**PUBLIC COMMENTS/QUESTIONS:** None

**CORRESPONDENCE:** Resignation letter from Town Board member Melissa Sprague due to conflicts of interest with her employer

**2021 PRELIMINARY BUDGET:** Motion by Councilman Gabel, second by Councilman Lord to accept the tentative budget as preliminary and schedule a **Preliminary Budget Hearing for 7:00 p.m. on November 5, 2020 at the Town Hall**

GABEL – AYE      LORD – AYE      PARKER – AYE

**TOWN HISTORIAN JODY SHAW:** Museum received a generous donation of \$1,000 by former Perrysburg resident William Good of Illinois. Jody recommended Steve Stockwell as the next Town Historian whenever the time comes for her to retire. Discussion about the wall Jody would like constructed in the basement

**MINUTES OF THE PREVIOUS MEETING:** Minutes of the September 14<sup>th</sup> and October 5<sup>th</sup> Board meetings are on file in the Town Clerk's office

### REPORTS:

**Building & Code Enforcement Officer:** On file in the Town Clerk's office

**Planning/Zoning Board Report:** Lisa Towne gave the following report: she has minutes of September 16<sup>th</sup> meeting; Andy Lord brought the Zoning Board up to date on access to the Eaton Road pond; Sept. 23<sup>rd</sup> held variance hearings for

two (2) property owners to add buildings to their property; Moe Sprague regrettably resigned from the Board after serving over twenty (20) years and will be missed; Rich Pecnik recommended for the vacancy on Planning/Zoning Board; Town is not a Right to Farm Community as mentioned in the Masterplan; Town Board has to approve Masterplan before going to the County

**Assessor's Report:** School tax bills mailed out September 1<sup>st</sup>; notify Assessor's Office immediately for errors; STAR checks delivery schedule is available online; those who have not received a check can review the status on-line. Corresponded with several property owners about assessments, tax bills and exemptions; five (5) property transfers were added for the month of August.

**Water Dept. Report:**

- Perrysburg processed 1,750,363 gallons for monthly average of 56,463 gallons; 13 UFPO and 1 work order; new system at filter plant is working well; read meters
- Versailles used 158,600 for an average of 5,287 gallons per day. All fire hydrants serviced and ready for use; read meters

**Sewer Report:** Transported Route 39 pump to Fluid Kinetics presumably for warranty work; marked force mail for UFPO request by Verizon for pole replacement along Route 39; received and installed the Route 39 pump from Dunkirk Electric that was warrantied; waiting for quotes on the flow meter from all companies contacted

**Highway Supt. Report:** Nova paving complete; repairing ditches and doing rock work; hauling sand, mixing salt and sand; working on equipment

**Justice Report:** Closed the following for September: 25 V/T and 1 Penal Law case. Reported \$3066 to State Comptroller

**Town Clerk Report:** Town Clerk collected \$7877.15 for the month of September, \$1449.88 is the amount paid to the Town Supervisor. Hunting license sales were higher this year as the Town of Hanover was not selling licenses; August 17<sup>th</sup> meeting minutes were amended in the Town Minute Book to include the attendance of Michael Marino and Michael Borowiak of Nussbaumer & Clarke. The next JN Adam Citizens Committee meeting is scheduled for February 9, 2021 at 5:30 pm

**Dog Control Officer's Report:** 12 tickets issued for expired licenses from February-August and 14 for this month; At large tickets issued

**Supervisor's Financial Report prepared by Bahgat & Laurito-Bahgat:** On file in the Town Clerk's office

**PROSPECT STREET**

Conference call and on-site meeting with engineers; trying to get Town records back for engineers to review; quarterly report filed; Scope of Work and Time extension requests filed; working to gather figures on what it would cost to finish the project

**OLD BUSINESS**

**Public Hearing on proposed Central Water District rate increase** of the minimum usage (0-5000 gallons) from \$63.75 to \$66.75 per EDU per quarter - November 5<sup>th</sup> following the Preliminary Budget hearing

**BOARD MEMBER COMMENTS**

Councilman Gabel reported he spoke with mason scheduled to complete Town Hall work, may be November before he is able to get here

**ABSTRACT #11 of 2020, Vouchers #364-409 Audit of Claims**

General Fund Townwide	A	\$ 15,799.36		
Highway Fund Townwide	DA	\$ 132,602.03		
Gowanda Prospect St. Water	GW	\$ 7,318.30		
Capital Projects Fund	H			
Central Water	PW	\$ 21,972.58		
Street Lighting	SL	\$ 538.90		
Special Residential	SR	\$ 1,229.99		
Special Sewer	SS	\$ 21,795.16		
Versailles Water	VW	\$ 901.01		
Total:		\$ 202,157.33		

Totals from each fund were read by the Town Clerk. Motion by Councilman Gabel, second by Supervisor Parker to pay all audited vouchers #364-409 in the amount of \$202,157.33

**GABEL - AYE PARKER- AYE LORD - AYE BECKER- AYE**

**EXECUTIVE SESSION**

7:45pm Motion by Councilman Gabel, second by Supervisor Parker to go into executive session to discuss prospective litigation regarding the return of the Hodgson, Russ legal file

**GABEL - AYE PARKER - AYE LORD - AYE BECKER - AYE**

8:08pm Motion by Councilman Becker, second by Councilman Gabel to return to regular session

**BECKER- AYE GABEL - AYE PARKER - AYE LORD - AYE**

8:09pm Motion by Supervisor Parker, second by Councilman Becker to adjourn

**Respectfully Submitted,**

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**Tamara A. Utley, Town Clerk**