

Perrysburg Town Board

Minutes of the Regular Monthly Meeting of the Town Board, Town of Perrysburg, Cattaraugus County, NY, March 9, 2020 at the Town Hall

PRESENT: Jennifer Dabolt, Town Supervisor • Richard Gabel, Councilman • Dennis Parker, Councilman • Andy Lord, Councilman

ABSENT: Michael Becker, Councilman

ALSO PRESENT: Tamara A Utley, Town Clerk
Dan Stang, Highway Supt.
Eldon King, D & H Excavating Inc.
George Dewald, D & H Excavating Inc.
Tim Mesch
David Swift

Supervisor called the meeting to order at 7:04 p.m. with the Pledge of Allegiance

PUBLIC COMMENTS/QUESTIONS: Form received from Eldon King III to speak about Prospect Street; Supervisor stated the Town received a letter from his attorney so it will not be addressed until the Town has an attorney and no one on the Board should speak for anything for the Town until an attorney for the Town has been hired

MINUTES OF THE PREVIOUS MEETING: Motion by Councilman Gabel, second by Councilman Parker to approve minutes as submitted ALL AYE MOTION CARRIED

REPORTS:

Code Enforcement Officer: On file in the Town Clerk's office

Planning/Zoning Board Report: discussion about updating the Town Solar law and Wind Energy law. Councilman Lord reported possible variance requested for fence two feet from property line, hearing would commence at next meeting. Request from Horvath Communications to upgrade tower. Farm tourism request. Next meeting is April 15th at 7:00 p.m.

Assessor's Report: Reminders mailed to all Agricultural Assessment and Senior Citizen Exemption applicants who had not returned their renewal mid-February. Notice reminded applicants that renewals would not be accepted after deadline; Corresponded with several property owners about their assessments and tax bills. Ten (10) property transfers for the month of January

Supervisor's Financial Report prepared by Bahgat & Laurito-Bahgat: On file in the Town Clerk's office

Water Dept. Report: Perrysburg processed 1,876,000 for daily average of 64,710 gallons. Received chlorine. Installed new meter, plan on installing the rest after reading meters at the end of month; Three (3) work orders

Versailles total of 181,414 gallons. Daily average of 5,852
Leak on corner of North Road and Parker, losing about 20,000 gallons per day
Councilman Gabel requested that Water Dept. check all fire hydrants

Sewer Report: None

Highway Supt. Report: Patching potholes, cutting brush with Drott; picking up and cutting trees; equipment repairs, will be sweeping and road work. Supervisor request Supt. Stang to notify Dayton that Townline Road needs to be replaced

Justice Report: Closed the following cases in February: Nine (9) V/T and Two (2) Animal Control. Total reported to State Comptroller \$1632.50

Town Clerk Report: Collected \$1,390.50 for month of February. \$804.36 was town portion paid to the Supervisor. Received notice that the 2019 Annual Update Document has been filed with the NYS Comptroller, it is on file in Town Clerk's office for review. The Legal Notice was published in the Dunkirk Observer. Office will be closed March 13th due to a medical appointment, Deputy Clerk unable to work that day.

Tax Collector Report: For the month of February \$192,392.96 was collected in taxes, \$587.08 interest collected. County was paid \$700,000 in month of February

Dog Control Officer's Report: NONE

OLD BUSINESS – Town Attorney

- No responses from the ad placed in Dunkirk Observer for Attorney for the Town or Traffic Court Prosecutor
- Supervisor requested ad to be run in the Dunkirk paper for one full week
- Following discussion, request to put ad on Town website and JobFinder.com, get price and place ad in Buffalo News at a cost not to exceed \$500
- Councilman Parker expressed concern about the cost of advertising and noted one application already on file
- Supervisor stated the Association of Towns informed her that the Board should get several applicants and interview them

BOARD AUDIT OF TOWN SUPERVISOR'S BOOKS

Town Board audited the Supervisor's books this evening – noted they are well organized

NEW BUSINESS

Councilman Parker provided copy of February 28 Dunkirk Observer Legal Notice section highlighting the Town of Pomfret Notice of Public Hearing on Proposed Local Law Wind Energy Conversion Systems and Town of Hanover Notice of Public Hearing on Proposed Local Law to regulate the construction, maintenance and placement of solar energy systems and equipment

Discussion about Ian Forbes solar panel project, is it complete?

BOARD MEMBER COMMENTS

Councilman Gabel has been in contact with NYSEG regarding conversion of streetlights to LED. Town has 95 streetlights; Town would pay for the unexpired life value, an estimated cost of \$2,745.69. The estimated annual savings would be \$5,311.

Motion by Councilman Parker to convert streetlights to LED, second by Supervisor Dabolt
 ALL AYE MOTION CARRIED

ABSTRACT #1 and #2

- **Voucher #14 - Hodgson Russ LLP \$4813.00** – Supervisor stated that if the Board has questions the attorney informed her that he is available by phone or e-mail to answer questions.
- **Voucher #61 – Hodgson Russ LLP \$9,543.40** – 2/10/20 Board requests clarification of line item expenses billed to the Town before approving payment.
- ❖ Following discussion, motion by Councilman Lord, second by Councilman Parker to pay voucher #14 minus \$4,270.90, the amount billed to and paid by the Town for services August 28th thru September 3rd, prior to being hired by the Town.
 LORD – AYE PARKER – AYE DABOLT – AYE GABEL - AYE
- ❖ Following discussion, motion by Councilman Lord, second by Councilman Parker to pay ½ of Voucher #61 – Town Board questions will be e-mailed from Town Clerk to Hodgson Russ LLP for answers to billing questions with copy of e-mail to Supervisor Dabolt
 LORD – AYE PARKER – AYE DABOLT – AYE GABEL – AYE
- **Voucher #18 – Municipal Disaster Consultants – \$5,642.00** question about a duplicate line item on bill.
- ❖ Motion by Supervisor Dabolt, second by Councilman Lord to pay bill in full
 DABOLT – AYE LORD – AYE GABEL – AYE
 PARKER – NAY

PROSPECT STREET

Supervisor Dabolt stated there was a request for Highway Supt., Town Supervisor, Councilman Gabel and one additional Board Member to meet with FEMA & NYS for a project update on Friday at 1:30 p.m. Meeting will be held in Olean. An Agenda will be e-mailed to Town Supervisor.

ABSTRACT #3 of 2020, Vouchers #86-133 Audit of Claims

General Fund Townwide	A	\$ 14,981.33		
Highway Fund Townwide	DA	\$ 21,352.65		
Gowanda Prospect St. Water	GW	\$ 30.00		
Capital Projects Fund	H	\$ 44.23		
Central Water	PW	\$ 69,119.74		
Street Lighting	SL	\$ 603.70		
Special Residential	SR	\$ 1,303.29		
Special Sewer	SS	\$ 4,340.83		
Versailles Water	VW	\$ 2,276.53		
Total:		\$ 114,052.30		

Totals from each fund were read by the Town Clerk. Motion by Councilman Lord, second Councilman Gabel to pay all audited vouchers #86-133 in the amount of \$114,052.30

LORD- AYE GABEL - AYE DABOLT- AYE PARKER - AYE

8:18 p.m. motion by Councilman Lord, second by Councilman Parker to adjourn

Respectfully Submitted,

Tamara A. Utley, Town Clerk